HANDYMAN / 01

BUILD A ROOM-BY-ROOM TASK LIST

Describe what you observe and the result you want. Leave diagnosis, measurements, methods, and product decisions to the provider.

A helpful preparation resource from PickYourPro.ai. Fill in digitally or print. Keep your completed copy private.

Property type, occupancy, general project context, site contact, and preferred communication

Area and task 1 — observed condition only, desired result, priority, and photo or record available

Area and task 2 — observed condition only, desired result, priority, and photo or record available

Area and task 3 — observed condition only, desired result, priority, and photo or record available

Known prior work, products already owned, photos or records available, and questions for assessment

Entry, parking, pets, occupied spaces, work hours, important dates, and timing constraints

Preparation only. Not an inspection, diagnosis, design, measurement, repair instruction, product or method selection, safety plan, code, permit, utility, property-line, contract, or legal guide.

HANDYMAN / 02

MAP MATERIALS, ACCESS AND DEPENDENCIES

Record known logistics and responsibility questions; let the provider confirm suitability, trade boundaries, and sequence.

Customer-supplied and provider-supplied material questions — provider to confirm fit, quantity, and responsibility

Dimensions or product details already available — for provider verification, not an installation instruction

Wall, surface, fixture, door, trim, or other observed conditions — no diagnosis or repair method

Tasks needing provider assessment, separate scope, or referral to an appropriately qualified trade

Preferred bundle or sequence, work by others, dependencies, deliveries, storage, and decision timing

Protection, dust, noise, debris, cleanup, access restoration, and occupied-space questions

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HANDYMAN / 03

DEFINE INCLUDED WORK AND CLOSEOUT

Tick what is ready to discuss, then ask each provider to write the assessment, scope, changes, and closeout process.

- [ ] Rooms, areas, observed conditions, and desired results are listed
- [ ] Photos or records are organized without diagnosing the work
- [ ] Access, parking, pets, occupancy, and timing are noted
- [ ] Owned materials are listed for provider verification only
- [ ] Tasks needing assessment or a separate qualified trade are flagged
- [ ] Dependencies, work by others, and preferred sequence are noted
- [ ] Protection, cleanup, and change questions are ready
- [ ] Every provider will receive the same task list

Provider assessment, included tasks, preparation, material roles, exclusions, and separately scoped work

Unknown conditions, change approval, added or removed tasks, material receipts, delays, and pause process

Cleanup, completion review, operating or care information, warranties if any, unresolved items, and contact path

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HANDYMAN / 04

QUESTIONS FOR A HANDYMAN PROVIDER

Record how this provider would assess, scope, coordinate, protect, document, and close out the same task list.

Assessment: which tasks can you scope, and which need separation, referral, measurement, or another qualified provider?

Included work: what preparation, tasks, materials, protection, cleanup, and closeout are included or excluded?

Materials: who confirms suitability and quantity, orders, receives, stores, protects, and handles unused items?

Logistics: what access, occupancy, parking, delivery, sequence, or work-by-others dependencies apply?

Changes: how are unknown conditions, options, added work, delays, pauses, approvals, and records handled?

Closeout: what review, care information, warranties if any, receipts, unresolved-item process, and follow-up apply?

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HANDYMAN / 05

COMPARE THE SAME HANDYMAN TASK LIST

Use A and B in every box. Clarify task, material, and closeout differences before choosing.

Provider A / Provider B / assessment and proposal dates

Included tasks, separated or referred tasks, preparation, materials, and exclusions — A / B

Access, sequence, work by others, protection, cleanup, changes, timing, and closeout — A / B

Assumptions, client tasks, complete fee structure, written terms, warranties if any, and open questions — A / B

READY TO HEAR FROM PROS?

Create an account on PickYourPro.ai only if you choose, then start a Handyman request. Share the room-by-room task list, observed conditions, access and occupancy details, material-responsibility questions, dependencies, preferred timing, and closeout expectations so participating pros can compete with proposals. Compare the same written scope, included tasks, exclusions, material roles, protection, cleanup, changes, timing, and fit.

One request. Every pro's best offer.

Start a request

Participation varies. A site visit and provider-led task assessment may be needed before a final proposal.

Planning guide: https://www.pickyourpro.ai/services/handyman

Federal Trade Commission: How to avoid a home improvement scam (official reference)

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