House-sitting handover / 01

SEPARATE AN OWNER ARRANGEMENT

Use Arrangement A and role labels. Keep actual household details and confirmations in your private records.

A helpful preparation resource from PickYourPro.ai. Fill in digitally or print. Keep your completed copy private.

Arrangement A / broad service label / arranging role

Owner's separate confirmation: private reference / question still to clarify

Proposed sitter task connected to A, if any / requested boundary

Sitter reply: accepted, excluded or unclear / private agreed-task reference

Question about the boundary / agreed responding role / reply reference

Return handover needed for A / receiving role to agree / unresolved point

Preparation only. Not postal, access, security, care, repair or emergency instructions. No service-completion guarantee. Keep travel dates, addresses, keys and codes out.

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QUESTIONS TO RESOLVE WITH THE SITTER

One accepted task does not imply acceptance of another. Use relative stages, not travel dates.

For Arrangement B, which private service reference would help clarify the requested task?

Which proposed task for B do you accept, exclude or still need to discuss?

Where will your accepted-task reply be recorded separately from the owner's confirmation?

Do A and B create a duplicate expectation, and which role will clarify it?

If an update differs from expectation, which agreed role receives the question?

Which reply reference and unresolved item should carry into the return handover?

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CHECK RESPONSIBILITY BOUNDARIES

Tick what was discussed. These notes do not authorize entry, service changes or access to accounts.

- [ ] Owner-arranged services have neutral labels
- [ ] Service confirmations and sitter task records are separate
- [ ] Requested tasks have an explicit sitter reply
- [ ] Excluded and unclear tasks remain visible
- [ ] Postal arrangements are not assumed sitter duties
- [ ] Questions have an agreed receiving role
- [ ] No access details or travel dates are recorded here
- [ ] Return handover is discussed separately from service completion

Arrangement labels with a sitter task still unclear / question owner

Excluded task or separate service / private confirmation still needed

Open update question / reply reference / item to carry into return handover

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PLAN THE OWNER-RETURN HANDOVER

For each arrangement, connect the last update to the receiving role. Receipt is not a completion guarantee.

Arrangement A / last sitter update reference / outstanding item, if any

A: receiving role / handover acknowledgment reference / unanswered question

Arrangement B / last sitter update reference / outstanding item, if any

B: receiving role / handover acknowledgment reference / unanswered question

Other arrangement / last update / outstanding item / receiving role

Unresolved handover question / agreed follow-up role / later reply reference

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COMPARE COORDINATION AND HANDOVER

Use A and B in each box. Keep pet care, repairs and third-party services separate from this discussion.

Sitter A / B / same arrangement labels / proposal references

Accepted coordination tasks, excluded tasks and clarification process - A / B

Updates, question routing, return records and handover acknowledgment - A / B

Follow-up, timing, written fee basis, changes and cancellation terms - A / B

READY TO HEAR FROM PROS?

Create an account on PickYourPro.ai if you choose, then start a House Sitting request. Describe the coordination and return-handover support you want without private household details, and let participating pros compete with proposals. Compare accepted tasks, exclusions, updates, timing and terms. A private scope conversation may be needed.

One request. Every pro's best offer.

Start a request

Participation varies. A private scope conversation may be needed before confirming accepted tasks.

Planning guide: https://www.pickyourpro.ai/services/house-sitting

USPS: Hold Mail service (official reference)

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