INTERVIEW VIDEO / 01

MAP PARTICIPANTS AND PURPOSE

Describe the interview without private names, contact details, confidential facts or promised statements.

A helpful preparation resource from PickYourPro.ai. Fill in digitally or print. Keep your completed copy private.

Project A / working title / no private names

Audience / viewing context / desired next step

Participant A / neutral role / no contact information

Interview objective / topic boundary / no script

Interviewer or facilitator role / question owner

Intended-use category / responsible reviewer

Preparation only. Confirm scope and terms with the professional.

INTERVIEW VIDEO / 02

DEFINE CAPTURE AND PRODUCTION

Ask the provider to document the production approach and dependencies without treating this sheet as creative or legal approval.

Location, access, room, sound and lighting review

In-person, remote or multi-camera approach / assumptions

Participant preparation / questions / approval role

Capture duration, format and supporting-footage scope

Edit structure / graphics / captions / transcript request

Review rounds / delivery versions / archive handoff

Preparation only. Confirm scope and terms with the professional.

INTERVIEW VIDEO / 03

CHECK PROPOSAL READINESS

Tick what is organized. These checks do not approve statements, permissions, disclosures or intended use.

- [ ] Every provider receives the same non-sensitive interview brief
- [ ] Private participant and confidential content remain outside this sheet
- [ ] Participant preparation and interviewer roles are visible
- [ ] Location, sound, lighting and capture assumptions are written
- [ ] Edit structure and supporting-media scope are described
- [ ] Caption and transcript requests are explicit
- [ ] Reviewers, feedback consolidation and approval are assigned
- [ ] Permissions, disclosures and usage remain responsible-party decisions

Open participant, message or intended-use question / owner

Unassigned location, production or review responsibility

Missing deliverable, exclusion, approval or handoff detail

Preparation only. Confirm scope and terms with the professional.

INTERVIEW VIDEO / 04

QUESTIONS FOR THE INTERVIEW-VIDEO PROVIDER

Record the answer and where it appears in the proposal or supporting documents.

Plan: how will audience, objective and subject boundaries shape production?

People: what preparation is included, and who owns questions and approvals?

Capture: what location, sound, lighting and camera review is proposed?

Edit: what structure, footage, graphics, captions and transcript are included?

Review: how are rounds, consolidated feedback and approval handled?

Handoff: what files, versions, delivery and future-use details are documented?

Preparation only. Confirm scope and terms with the professional.

INTERVIEW VIDEO / 05

COMPARE THE SAME INTERVIEW BRIEF

Use Provider A and B. Clarify unlike production, review or delivery assumptions before comparing proposals.

Provider A / B / proposal dates / shared Project A brief

Participant preparation, crew roles and capture approach - A / B

Edit structure, supporting media, captions and review - A / B

Deliverables, intended-use handoff, timing and exclusions - A / B

READY TO HEAR FROM PROS?

Create an account on PickYourPro.ai only if you choose, then start a Videographer request. Share a non-sensitive interview-video brief so participating pros can compete with proposals. Compare participant preparation, production approach, responsibilities, edit structure, review workflow, deliverables, exclusions and fit. A private participant, location, intended-use and responsible-review discussion may be needed before a final proposal.

One request. Every pro's best offer.

Start a request

Participation varies. A private participant, location, intended-use and responsible-review discussion may be needed before a final proposal.

Planning guide: https://www.pickyourpro.ai/services/videographer/interviews

U.S. Copyright Office: What Is Copyright? (official reference)

Federal Trade Commission: Endorsements, Influencers, and Reviews (official reference)

Preparation only. Confirm scope and terms with the professional.