LOCKSMITH / 01

DEFINE THE SERVICE LANE SAFELY

Describe the need without addresses, codes, key details, schedules, access routes or entry instructions.

A helpful preparation resource from PickYourPro.ai. Fill in digitally or print. Keep your completed copy private.

Property A / broad property type / no address

Service lane / lockout, repair, rekey, replace or other question

Door A / Lock A / neutral labels only

Observable symptom / when noticed / no bypass detail

Urgency and preferred contact window / no occupant schedule

Known fire-door, egress, accessibility or specialist question to route

Preparation only. Not lock-operation, entry, bypass, security, hardware, fire-door, egress, code, ownership or legal advice. Keep addresses, schedules, keys, codes and access details out.

LOCKSMITH / 02

MAP AUTHORIZATION AND CHANGE CONTROL

Identify roles and questions; the provider verifies authority and determines permitted work privately.

Attendance contact / authorization role / neutral label

Private identity or authority evidence provider says is required

Person who can approve hardware or scope changes

Dispatch scope / attendance / diagnosis / exclusions

Changed condition or additional-work approval process

Building manager, owner, tenant or other coordination question

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LOCKSMITH / 03

CHECK DISPATCH READINESS

Tick what is organized. These checks do not authorize entry, alteration or a security decision.

- [ ] Every provider receives the same non-sensitive brief
- [ ] Property, opening and lock use neutral labels
- [ ] Observable symptoms are separated from diagnosis
- [ ] No address, schedule, code, key or access detail is recorded
- [ ] Attendance and change-approval roles are identified
- [ ] Provider authorization checks are ready to discuss privately
- [ ] Testing and key or credential handoff are written
- [ ] Specialist, code and security decisions remain open

Open authorization, site or service-lane question / owner

Unresolved hardware, code, approval or coordination question

Missing testing, handoff, warranty or completion-record detail

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LOCKSMITH / 04

QUESTIONS FOR THE LOCKSMITH

Record the answer and where it appears in the dispatch terms, proposal or completion record.

Dispatch: what service lanes and pre-arrival information do you require?

Authorization: how are identity and authority verified before work?

Scope: what attendance, labor, hardware and follow-up are included?

Changes: how are conditions, options and added work approved?

Handoff: what testing, keys or credentials and records are provided?

Terms: how do warranty, return, cancellation, payment and complaints work?

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LOCKSMITH / 05

COMPARE THE SAME SERVICE BRIEF

Use Provider A and B. Clarify unlike authorization, dispatch or handoff assumptions before comparing proposals.

Provider A / B / proposal dates / shared service brief

Identity, authorization and dispatch process - A / B

Scope, hardware-change approval and exclusions - A / B

Testing, keys or credentials, records and warranty - A / B

READY TO HEAR FROM PROS?

Create an account on PickYourPro.ai only if you choose, then start a Locksmith request. Share a non-sensitive service brief so participating pros can compete with proposals. Compare authorization process, dispatch scope, proposed changes, approval, testing, key or credential handoff, completion records and exclusions. A private provider-led authorization and site review may be needed before dispatch or a final proposal.

One request. Every pro's best offer.

Start a request

Participation varies. A private provider-led authorization and site review may be needed before dispatch or a final proposal.

Planning guide: https://www.pickyourpro.ai/services/locksmith

Federal Trade Commission: Use caution when seeking a locksmith (official reference)

USA.gov: Complaints about consumer products and services (official reference)

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