MINNESOTA REPORT HANDOFF / 01

CONFIRM TWO RECIPIENT ROLES

Minnesota DLI names authority and water-supplier roles. Ask which apply; this page is not a submission instruction.

A helpful preparation resource from PickYourPro.ai. Fill in digitally or print. Keep your completed copy private.

Report A / provider-supplied version or date / neutral assembly label only

Administrative-authority role / recipient office confirmed or still unknown

Authority confirmation reference / date / who will clarify an unknown?

Community-water-supplier role / recipient office confirmed or still unknown

Water-supplier confirmation reference / date / who will clarify an unknown?

Current instruction reference for each role / conflicting direction to clarify

Preparation only. Not technical, water-safety, code, credential, submission or legal advice. Receipt is not compliance.

MINNESOTA REPORT HANDOFF / 02

LINK EACH HANDOFF TO THE REPORT

Use the same report reference. Keep planned, sent and received separate; none establishes technical acceptance.

Report A version / authority route reference / assigned handoff role

Authority: planned handoff / sent-copy reference / receipt response or unknown

Report A version / water-supplier route reference / assigned handoff role

Water supplier: planned handoff / sent-copy reference / receipt response or unknown

Corrected report discussed? / earlier and revised references / provider reply

Which recipient needs clarification about that revision? / assigned follow-up role

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MINNESOTA REPORT HANDOFF / 03

CHECK THE COORDINATION RECORD

Tick clarified items, not compliance. Ask the appropriate authority about requirements and applicability.

- [ ] One report label and provider-stated version are used
- [ ] Authority recipient applicability was asked separately
- [ ] Water-supplier recipient applicability was asked separately
- [ ] Each confirmed route has its own instruction reference
- [ ] Unknown recipients or directions have a clarification owner
- [ ] Sent copies and receipt responses are separate
- [ ] Any revision links back to the earlier report reference
- [ ] Receipt is not treated as technical acceptance or compliance

Unconfirmed recipient or instruction / question / responsible role

DLI certification or lookup question / official page used / reply reference

Open coordination item / next conversation / no deadline inferred

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MINNESOTA REPORT HANDOFF / 04

QUESTIONS FOR THE PROVIDER

Ask about report coordination. Do not use answers here as a technical test or a determination of legal duties.

Identity: which report label and version should every handoff use?

Recipients: who confirms authority and water-supplier roles for this property?

Directions: where do current instructions come from, and who resolves a conflict?

Handoff: who handles each route, and how are sent copies and receipts recorded?

Corrections: how will earlier versions and affected recipients be linked?

Scope: what coordination, follow-up and open-item record are included or separate?

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MINNESOTA REPORT HANDOFF / 05

COMPARE REPORT-COORDINATION SCOPE

Use Provider A and B. Compare support for the same questions, not test findings or presumed approvals.

Provider A / B / proposal dates / same report and recipient questions

Recipient clarification and instruction-confirmation support - A / B

Separate handoffs, receipts, revision questions and follow-up roles - A / B

Included records, exclusions, timing and written terms - A / B

READY TO HEAR FROM PROS?

If you choose, create an account on PickYourPro.ai and start a Commercial Plumbing request. Describe the report-coordination help you need without private records so participating pros can compete with proposals. Compare handoff scope, follow-up, exclusions and written terms. Confirm local instructions separately.

One request. Every pro's best offer.

Start a request

Participation varies. A provider-led report and local-contact review may be needed before a final proposal.

Planning guide: https://www.pickyourpro.ai/services/commercial-plumbing/backflow-service

Minnesota DLI: Backflow prevention certification (official reference)

Minnesota DLI: License and registration lookup (official reference)

Minnesota DLI: Backflow devices fact sheet (official reference)

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