RETAIL CLEANING / 01

MAP RETAIL ZONES AND OPERATING WINDOWS

Use neutral labels. Keep the address, security routine, access details, identities and incident records outside this worksheet.

A helpful preparation resource from PickYourPro.ai. Fill in digitally or print. Keep your completed copy private.

Store A / general retail type / no address

Customer-facing zones / sales floor / opening window

Entry, storefront or exterior-adjacent boundary

Checkout, display or fitting-room zones

Restroom, break or staff-area zones

Back-of-house or restricted zones / access role only

Preparation only. Not a cleaning, disinfection, chemical-use, worker-safety, food, health, accessibility, security, incident-response, code, contract or legal plan. Keep addresses, codes, keys, identities, incidents and private business data out.

RETAIL CLEANING / 02

DEFINE TASKS, SUPPLIES AND HANDOFF

Ask the provider and business to define site-specific products, methods, access and procedures outside this preparation worksheet.

Task and frequency schedule by zone

Provider-supplied products and equipment

Business-supplied consumables and replenishment

Merchandise, display, checkout and fixture boundaries

Access, storage, delivery and service-notice responsibility

Quality review, issue log, escalation and handoff

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RETAIL CLEANING / 03

CHECK PROPOSAL READINESS

Tick what is organized. These checks do not approve products, methods, worker protection, access or incident procedures.

- [ ] Every provider receives the same non-sensitive brief
- [ ] Address, codes, keys, identities and incidents stay outside
- [ ] Customer, staff and restricted zones are separated
- [ ] Opening, closing and delivery windows are visible
- [ ] Tasks and frequencies are written by zone
- [ ] Products, equipment and consumables are assigned
- [ ] Merchandise, display and checkout boundaries are clear
- [ ] Quality review, escalation and records are defined

Open zone, operating-window or customer-flow question

Unclear task, product, supply or access boundary

Missing quality, escalation or service-record detail

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RETAIL CLEANING / 04

QUESTIONS FOR THE RETAIL-CLEANING PRO

Record the answer and where it appears in the proposal or supporting material.

Schedule: how does the zone brief become tasks and frequencies?

Areas: which customer, staff and back-of-house zones are included?

Supplies: who provides products, equipment and consumables?

Access: how does work fit hours, deliveries and customer flow?

Boundaries: how are merchandise, displays and checkout handled?

Handoff: what review, issue, escalation and record process is included?

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RETAIL CLEANING / 05

COMPARE THE SAME RETAIL-ZONE BRIEF

Use Provider A and B. Clarify unlike task, supply or access assumptions before comparing proposals.

Provider A / B / proposal dates / shared zone brief

Zones, tasks, frequencies and operating windows - A / B

Products, equipment, consumables and access - A / B

Quality review, escalation, records and exclusions - A / B

READY TO HEAR FROM PROS?

Create an account on PickYourPro.ai only if you choose, then start a Commercial Janitorial request. Share a non-sensitive retail-zone and operating-hours brief so participating pros can compete with proposals. Compare tasks, frequencies, products, supplies, access, quality review, escalation, records, exclusions and fit. A provider-led site walk-through and private access discussion may be needed before a final proposal.

One request. Every pro's best offer.

Start a request

Participation varies. A provider-led site walk-through and private access discussion may be needed before a final proposal.

Planning guide: https://www.pickyourpro.ai/services/commercial-janitorial/retail-cleaning

Occupational Safety and Health Administration: Cleaning Industry (official reference)

U.S. EPA: Learn About the Safer Choice Label (official reference)

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