SCHEDULED MAINTENANCE / 01

IDENTIFY VEHICLE A AND SOURCE A

Use neutral labels. Keep VIN, plate, address, accounts and private service records outside.

A helpful preparation resource from PickYourPro.ai. Fill in digitally or print. Keep your completed copy private.

Vehicle A / general model family and year only

Current mileage band / owner-provided

Source A / owner manual or manufacturer schedule title

Source version, date or edition label

Interval A / source wording only

Open source, vehicle or operating-condition question

Preparation only. Not diagnostic, maintenance, repair, recall, warranty, service-contract, parts, safety, emissions, technical, insurance, financial, contract or legal advice. Keep VIN, plate, accounts, address and private service records outside.

SCHEDULED MAINTENANCE / 02

SEPARATE DUE ITEMS AND AUTHORIZATION

Do not create a schedule or approve work here. Ask the provider to explain every source and assumption.

Source-listed item labels for Interval A

Provider suggestions / separate from Source A

Recall lookup route / results kept private and separate

Written estimate and initial authorization reference

Added work, substitution and change-approval process

Completed Record A and next-due source handoff

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SCHEDULED MAINTENANCE / 03

CHECK SERVICE READINESS

Tick what is organized. These checks do not determine what is due, safe, covered or required.

- [ ] Every provider receives the same Vehicle A brief
- [ ] VIN, plate and private records stay out
- [ ] Source A and version are identified
- [ ] Interval A uses source wording only
- [ ] Provider suggestions are separated
- [ ] Recall lookup is kept separate
- [ ] Changes require written authorization
- [ ] Completed and next-due records are requested

Open schedule-source or interval-basis question

Unclear source-listed versus suggested item

Missing authorization, completion or next-due record

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SCHEDULED MAINTENANCE / 04

QUESTIONS FOR THE MAINTENANCE PROVIDER

Record the answer and where it appears in the estimate, authorization or completed record.

Source: which manual or manufacturer schedule is used?

Due items: what is source-listed for Interval A?

Suggestions: what is separate from Source A and why?

Other routes: how are recalls and warranty questions separated?

Authorization: how are additions and substitutions approved?

Handoff: what completed record and next-due source returns?

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SCHEDULED MAINTENANCE / 05

COMPARE THE SAME VEHICLE A BRIEF

Use Provider A and B. Clarify unlike source, interval or authorization assumptions before comparing proposals.

Provider A / B / proposal dates / shared Vehicle A brief

Schedule source, interval basis and due-item explanation - A / B

Suggestions, recall separation and change authorization - A / B

Completed records, next-due source, exclusions and fit - A / B

READY TO HEAR FROM PROS?

Create an account on PickYourPro.ai only if you choose, then start an Oil & Maintenance request for scheduled maintenance. Share the same non-sensitive Vehicle A brief so participating pros can compete with proposals. Compare schedule-source use, due-item explanations, provider suggestions, written authorization, completed records, exclusions and fit. A private vehicle-information review and provider-led inspection may be needed before a final service proposal.

One request. Every pro's best offer.

Start a request

Participation varies. A private vehicle-information review and provider-led inspection may be needed before a final service proposal.

Planning guide: https://www.pickyourpro.ai/services/oil-service/scheduled-maintenance

FTC: Auto Repair Basics (official reference)

NHTSA: Check for Recalls (official reference)

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