WORKERS' COMP ATTORNEY / 01

PREPARE A NON-CONFIDENTIAL MATTER SUMMARY

Keep identities, employers, claim details, health information, dates, finances and documents outside this worksheet.

A helpful preparation resource from PickYourPro.ai. Fill in digitally or print. Keep your completed copy private.

State or federal system believed relevant / not a conclusion

Current stage / inquiry, notice, filing, hearing, appeal or other

Help sought / consultation, review, limited task or representation

Existing or prior counsel / yes, no or prefer private discussion

Official notice received / preserve privately / no dates here

Preferred safe communication channel / general type only

Preparation only. Not legal, medical, benefits, filing, deadline, evidence, employment, insurance, settlement or tax advice. No attorney-client relationship. Keep identities, claim details, health data, dates, finances and records private.

WORKERS' COMP ATTORNEY / 02

DEFINE CONSULTATION AND REPRESENTATION SCOPE

Ask the attorney to identify the system, stage, deadlines and work privately; do not use this worksheet as a filing or deadline guide.

Conflicts check, intake and confidentiality process

Private chronology and document inventory to prepare

Included stages, filings, hearings or negotiations

Excluded tasks, referrals or separate engagements

Deadline-identification and status-update responsibility

Secure record exchange, return and closeout process

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WORKERS' COMP ATTORNEY / 03

CHECK CONSULTATION READINESS

Tick what is organized. These checks do not establish jurisdiction, rights, deadlines, benefits, filings or strategy.

- [ ] Every attorney receives the same non-confidential summary
- [ ] Identities, claim details, health data and dates stay private
- [ ] All official notices and dates are preserved privately
- [ ] The requested professional role is stated
- [ ] Conflicts, intake and confidentiality steps are defined
- [ ] Included and excluded representation stages are written
- [ ] Fees, costs, approvals and communication are explained
- [ ] Record return, substitution and closeout are addressed

Open system, stage or professional-role question

Unclear representation, fee or communication boundary

Missing secure handoff, substitution or closeout detail

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WORKERS' COMP ATTORNEY / 04

QUESTIONS FOR THE WORKERS' COMP ATTORNEY

Record the answer and where it appears in the engagement letter or other written material.

System: how will jurisdiction and stage be identified?

Intake: what conflicts and secure-review steps come first?

Scope: which stages and tasks are included or excluded?

Deadlines: how are they identified and communicated privately?

Terms: how are fees, costs and responsibilities explained?

Handoff: who communicates, transfers records and closes work?

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WORKERS' COMP ATTORNEY / 05

COMPARE THE SAME CONSULTATION BRIEF

Use Attorney A and B. Clarify unlike scope or responsibility assumptions before comparing proposals.

Attorney A / B / consultation dates / shared neutral brief

System, stage, conflicts, intake and included scope - A / B

Fees, costs, approvals, communication and timing - A / B

Secure handoff, substitution, closeout and exclusions - A / B

READY TO HEAR FROM PROS?

Create an account on PickYourPro.ai only if you choose, then start a Workers' Compensation Attorney request. Share only a non-confidential jurisdiction, stage and help-sought brief so participating pros can compete with proposals. Compare conflicts and intake, representation scope, fees and costs, communication, secure record handoff, closeout, exclusions and fit. A private consultation, conflicts check and secure record review may be needed before engagement.

One request. Every pro's best offer.

Start a request

Participation varies. A private consultation, conflicts check and secure record review may be needed before engagement.

Planning guide: https://www.pickyourpro.ai/services/attorney-workers-comp

U.S. Department of Labor: Workers' Compensation (official reference)

U.S. Department of Labor: State Workers' Compensation Officials (official reference)

USAGov: Find a Lawyer for Affordable Legal Aid (official reference)

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